## **SBIR/STTR Registration Requirements**



This information is important, especially if you are new to the SBIR/STTR Programs as well as if you have applied for funding through these programs previously. Getting your business and submitting/approving entities **REGISTERED** on all of the appropriate federal government systems is **imperative** prior to attempting to submit your final proposal for consideration. It is advised that businesses allow from <u>four to six weeks</u> to complete the registration process. As with most advice about the SBIR/STTR programs, not all agencies have the same registration requirements - Check the agency's requirements where you plan to submit - and **START EARLY!** 

Below, is a grid (current as of 2/12/18) with information for each agency and their registration requirements. **This is a GUIDE – Please READ ALL AGENCY SOLICITATION REQUIREMENTS.** Click on the Hyper-links to direct you to pages to learn more about specific registration requirements.

| REGISTRATION TYPE:  | <u>DHS</u> | DoC<br>( <u>NIST</u> &<br><u>NOAA</u> | <u>DoD</u> | DoE | <u>Doed</u> | <u>DoT</u> | <u>EPA</u> | NASA | <u>NIH</u> | <u>NSF</u> | <u>USDA</u> |
|---|------------|---------------------------------------|------------|-----|-------------|------------|------------|------|------------|------------|-------------|
| EIN (Also Referred to as Taxpayer Identification Number TIN)            | X          | X                                     | X          | X   | X           | X          | X          | X    | X          | X          | ×           |
| <u>DUNS</u>   | X          | X                                     | X          | ×   | X           | X          | ×          | ×    | X          | ×          | ×           |
| SBIR.gov (Company Registration)   | X          | X                                     | X          | X   | X           | X          | ×          | X    | X          | ×          | X           |
| <b>SAM</b> (System of Award Management)                                 | X          | X                                     | ×₀         | X   | X           | X          | ×          | X    | X          | ×          | X           |
| <u>Grants.gov</u>   |            |                                       |            | X   | X           |            |            |      | X          |            | X           |
| eRACommons  |            |                                       |            |     |             |            |            |      | X          |            |             |
| <u>FastLane</u>   |            |                                       |            |     |             |            |            |      |            | ×          |             |
| sbir.defensebusiness.org  |            |                                       | X          |     |             |            |            |      |            |            |             |
| <b>PAMS</b> (DOE Office of Science Portfolio Analysis and Mgmt. System) |            |                                       |            | ×   |             |            |            | *    |            |            |             |
| ASAP (Automated Standard Application for Payments)                      |            |                                       |            | ×   |             |            |            |      |            |            |             |
| FedConnect  |            |                                       |            | ×   |             |            |            |      |            |            |             |
| EHB (Electronic Handbook)   |            |                                       |            |     |             |            |            | X    |            |            |             |

DoD does not require SAM registration until time of award but encourages applicants to get it when submitting.
Note: SAM registration is not required before the <u>sbir.gov</u> registration. (IPart encourages you to have ALL registrations in place prior to federal submission.)