SBIR/STTR Registration Requirements



This information is important, especially if you are new to the SBIR/STTR Programs as well as if you have applied for funding through these programs previously. Getting your business and submitting/approving entities **REGISTERED** on all of the appropriate federal government systems is **imperative** prior to attempting to submit your final proposal for consideration. It is advised that businesses allow from <u>four to six weeks</u> to complete the registration process. As with most advice about the SBIR/STTR programs, not all agencies have the same registration requirements - Check the agency's requirements where you plan to submit - and **START EARLY!**

Below, is a grid (current as of 2/12/18) with information for each agency and their registration requirements. **This is a GUIDE – Please READ ALL AGENCY SOLICITATION REQUIREMENTS.** Click on the Hyper-links to direct you to pages to learn more about specific registration requirements.

REGISTRATION TYPE:	<u>DHS</u>	DoC (<u>NIST</u> & <u>NOAA</u>	<u>DoD</u>	DoE	<u>Doed</u>	<u>DoT</u>	<u>EPA</u>	NASA	<u>NIH</u>	<u>NSF</u>	<u>USDA</u>
EIN (Also Referred to as Taxpayer Identification Number TIN)	X	X	X	X	X	X	X	X	X	X	×
<u>DUNS</u>	X	X	X	×	X	X	×	×	X	×	×
SBIR.gov (Company Registration)	X	X	X	X	X	X	×	X	X	×	X
SAM (System of Award Management)	X	X	×₀	X	X	X	×	X	X	×	X
<u>Grants.gov</u>				X	X				X		X
eRACommons									X		
<u>FastLane</u>										×	
sbir.defensebusiness.org			X								
PAMS (DOE Office of Science Portfolio Analysis and Mgmt. System)				×				*			
ASAP (Automated Standard Application for Payments)				×							
FedConnect				×							
EHB (Electronic Handbook)								X			

DoD does not require SAM registration until time of award but encourages applicants to get it when submitting.
Note: SAM registration is not required before the <u>sbir.gov</u> registration. (IPart encourages you to have ALL registrations in place prior to federal submission.)