**SBIR/STTR Registration Requirements**

This information is important, especially if you are new to the SBIR/STTR Programs as well as if you have applied for funding through these programs previously. Getting your business and submitting/approving entities **REGISTERED** on all of the appropriate federal government systems is **imperative** prior to attempting to submit your final proposal for consideration.  It is advised that businesses allow from **four to six weeks to complete the registration process**.  As with most advice about the SBIR/STTR programs, not all agencies have the same registration requirements - Check the agency's requirements where you plan to submit - and **START EARLY!**

Below, is a grid (current as of 2/12/18) with information for each agency and their registration requirements. **This is a GUIDE – Please READ ALL AGENCY SOLICITATION REQUIREMENTS.**  Click on the Hyper-links to direct you to pages to learn more about specific registration requirements.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **REGISTRATION TYPE:** | [**DHS**](https://sbir2.st.dhs.gov/portal/SBIR/) | [**DoC**](https://www.nist.gov/tpo/small-business-innovation-research-program)  ***(***[***NIST***](https://www.nist.gov/tpo/small-business-innovation-research-program) ***&*** [***NOAA***](https://techpartnerships.noaa.gov/SBIR) | [**DoD**](https://sbir.defensebusiness.org/) | [**DoE**](https://science.energy.gov/sbir/) | [**DoED**](https://www2.ed.gov/programs/sbir/index.html) | [**DoT**](https://www.volpe.dot.gov/work-with-us/small-business-innovation-research) | [**EPA**](https://www.epa.gov/sbir) | [**NASA**](https://sbir.nasa.gov/) | [**NIH**](https://sbir.nih.gov/) | [**NSF**](https://seedfund.nsf.gov/) | [**USDA**](https://nifa.usda.gov/program/small-business-innovation-research-program-sbir) |
| **[EIN](https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online) *[(Also Referred to as Taxpayer Identification Number TIN)](https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online)*** |  |  |  |  |  |  |  |  |  |  |  |
| [**DUNS**](http://fedgov.dnb.com/webform/displayHomePage.do) |  |  |  |  |  |  |  |  |  |  |  |
| [**SBIR.gov**](https://www.sbir.gov/registration) (Company Registration) |  |  |  |  |  |  |  |  |  |  |  |
| [**SAM**](https://www.sam.gov/portal/SAM/) (System of Award Management) |  |  | **** |  |  |  |  |  |  |  |  |
| [**Grants.gov**](https://www.grants.gov/web/grants/applicants/organization-registration.html) | **** |  |  |  |  |  |  |  |  |  |  |
| [***eRA*Commons**](https://public.era.nih.gov/commons/public/registration/registrationInstructions.jsp) | **** |  |  |  |  |  |  |  |  |  |  |
| [**FastLane**](https://www.fastlane.nsf.gov/n1/N1AddInst.html) |  |  |  |  |  |  |  |  |  |  |  |
| [**sbir.defensebusiness.org**](https://sbir.defensebusiness.org/user/register) |  |  |  |  |  |  |  |  |  |  |  |
| [**PAMS**](https://pamspublic.science.energy.gov/webpamsepsexternal/login.aspx)(DOE Office of Science Portfolio Analysis and Mgmt. System) |  |  |  |  |  |  |  |  |  |  |  |
| [**ASAP**](http://www.asap.gov/)(Automated Standard Application for Payments) |  |  |  |  |  |  |  |  |  |  |  |
| [**FedConnect**](https://www.fedconnect.net/FedConnect/Default.htm) |  |  |  |  |  |  |  |  |  |  |  |
| [**EHB**](https://grants.hrsa.gov/2010/WebEPSExternal/Interface/UserRegistration/RegistrationHome.aspx)(Electronic Handbook) |  |  |  |  |  |  |  |  |  |  |  |

**** *DoD does not require SAM registration until time of award but encourages applicants to get it when submitting.* ***Note:*** *SAM registration is not required before the* [*sbir.gov*](http://sbir.gov) *registration.* ***(IPart encourages you to have ALL registrations in place prior to federal submission.)***